



Dr. D. Y. PATIL  
EDUCATIONAL FEDERATION  
Varate Campus

**Dr. D. Y. Patil Educational Federation's**

**Dr. D. Y. PATIL COLLEGE OF ENGINEERING & INNOVATION**

Survey No. 27/A/1/2C, Village Varale, Near Talegaon Railway Station,

Tal. Maval, Dist. Pune 410 507, Ph.No. 020 48522561

Web Site: [www.dypcoei.edu.in](http://www.dypcoei.edu.in), Email: [principal.dypcoei@dypatilef.com](mailto:principal.dypcoei@dypatilef.com)

### IQAC Meeting

- **Meeting Number - 02**
- **Date of Meeting – 22<sup>nd</sup> November 2022**
- **Time of Meeting – 12.45 pm to 1.30 pm**
- **Venue of Meeting – Board Room**
- **Agenda of Meeting –**
  1. **Internal Academic Audit**
  2. **External Academic Audit**
  3. **NAAC Audit**
  4. **CDC Meeting**
  5. **Monthly Attendance Report**
  6. **Feedback from Students**

### Call to Order

An IQAC Staff Meeting for DYPCOEI was held on 22<sup>nd</sup> November 2022 in the Board Room. It began at 12.45 pm and was presided over by Prof. Dipannita Mondal, Head, IQAC Cell. The meeting continued for 45 minutes.

### Minutes of Meeting

1. The Head of the Institute Dr. Suresh Mali Sir directed Head, IQAC Cell Mrs Dipannita Mondal to finalise the dates for mock Internal Academic and Administrative Audit and External NAAC Academic audit to speed up the NAAC preparation status and to understand the gaps in the data collection.
2. It was informed to faculty members that all gaps related to syllabus must be full filled by either expert sessions or industrial visits as per requirement.
3. The Coursework for defaulter students must be circulated and proper identification of slow and fast learners must be done with regular assessment.
4. An IQAC-NAAC online meeting on Zoom Platform would be arranged with agenda as







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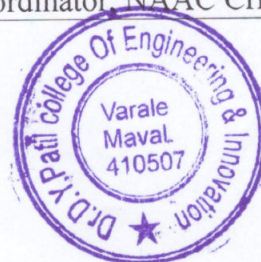
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- i. Overall NAAC Preparation status
  - ii. Criteria 1 to 7 discussions
  - iii. Discussion on Pending criteria data
  - iv. Additional Activities to support the NAAC Preparations
5. All the department NAAC criterion coordinators were informed to discuss their presentations on 15<sup>th</sup> December 2022 and take proper approvals from the Head of the IQAC Cell and Head of the Institute.
  6. Some common policies must be framed for giving appreciation and improvement letters and same must be decided in the IQAC Meeting by the Heads of the Department and IQAC Cell.
  7. The CDC Meeting dates were also finalised and the date 19<sup>th</sup> Jan 2023 was decided.

**Meeting Attended by-**

Sr. No	Faculty Name	Department	Sign
1.	Dr. Suresh Mali	Chairman	
2.	Prof. Dipannita Mondal	Head, IQAC Cell	
3.	Dr. Alpana Adsul	Coordinator, NAAC Criterion 5	
4.	Dr. Latika Desai	Coordinator, NAAC Criterion 6	
5.	Prof. Yogesh Nagvekar Dr. Deepali Sale	Coordinator, NAAC Criterion 3	
6.	Prof. Ravindra Daspute	Coordinator, NAAC Criterion 2	
7.	Prof. Ashutosh Chandgude	Coordinator, NAAC Criterion 1	
8.	Prof. Sherin Kurian	Coordinator, NAAC Criterion 7	
9.	Prof. Pratima Chougule	Artificial Intelligence and Data Science	
10.	Prof. Amol Kharat	Mechanical Engineering	
11.	Prof. Laxmikant Malphedwar	Coordinator, NAAC Criterion 4	

**Mrs. Dipannita Mondal**  
Head, IQAC Cell



**Dr. Suresh Mali**  
Principal, DYP COEI