



**Dr. D. Y. Patil Educational Federation's
Dr. D. Y. Patil College of Engineering & Innovation
Approved by AICTE, Affiliated to SPPU Pune**

Sr. No. 27/1/A/2C, Varale Campus, Near Talegaon Railway Station, Tal. Maval, Dist. Pune - 410 507.

Ph. : 020 - 27400802, 3, 4, 8, Website : dypatilef.com, dypatilcoei.com, E-mail : principal@dypatilef.com, info@dypatilef.com

IQAC Meeting

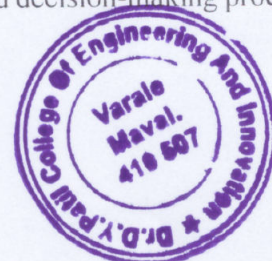
- **Meeting Number - 02**
- **Date of Meeting – 11th May 2021**
- **Time of Meeting – 12.45 pm to 1.30 pm**
- **Venue of Meeting – Principal Office**
- **Agenda of Meeting –**
 1. Term Work Criteria
 2. Academic calendar
 3. Online class schedule

Call to Order

An IQAC Staff Meeting for the FE Department was held on 11th May 2021 in the Principal Office. It began at 12.45 pm and was presided over by Dr. T.J.Parvat Principal, DYPCOEI. The meeting continued for 45 minutes.

Minutes of Meeting

1. Welcome all attendees to the IQAC meeting. Introduce any new members present.
2. Review the existing term work criteria and assessment methods. Discuss any improvements or revisions that are required to enhance the evaluation process. Address concerns or suggestions raised by faculty regarding the current term work criteria.
3. Examine the current academic calendar to see if there have been any timetable modifications.
4. Examine the present online course schedule and evaluate its efficacy. Discussed regarding the difficulties and suggestions that teachers and students have for online courses. Investigate scheduling strategies to enhance online learning results and student engagement. Discussed on the technology and resources that are available for online courses.
5. Provide an opportunity for attendees to raise any other relevant points.
6. The meeting was adjourned with a note of appreciation for everyone's active participation and valuable contributions to the discussion and decision-making process.





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6. The meeting was adjourned with a note of appreciation for everyone's active participation and valuable contributions to the discussion and decision-making process.

Action Take Report (ATR) of Minutes of Meeting held on 1st July 2020

1	Review of Online Classes Productivity. All faculties discussed the challenges faced by both faculty and students and the strategies they adopted to overcome them. The IQAC Coordinator appreciated the efforts made by faculty members in maintaining academic continuity and encouraged them to continue refining their online teaching methods.
	<u>Action Taken – Provided solutions are noted by all Faculties.</u>
2	Review of Previous Year's IQAC Initiatives and Discussion on IQAC Plans for the New Academic Session For the new academic session, the IQAC plans were proposed and discussed:
	<u>Action Taken – Noted by all Faculties.</u>





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Meeting Attended by-

Sr.No.	Faculty/ Staff Name	Signature
1	Dr. T.J.Parvat	
2	Mr. Ravindra Daspute	
3	Mr. Ashutosh Chandgude	
4	Mr. Rahul Ambre	
5	Mr. Sanket Sadanand Chikshe	
6	Ms. Dipali Sanap	
7	Ms. Debashree Majumder	
8	Ms. Ahilya Narsale	

Prof. Ravindra Daspute
Head, IQAC & Mechanical Engineering



Dr. T.J.Parvat
Principal, DYPCOEI