



Dr. D. Y. Patil Educational Federation's  
**Dr. D. Y. Patil College of Engineering & Innovation**  
Approved by AICTE, Affiliated to SPPU Pune

Sr. No. 27/1/A/2C, Varale Campus, Near Talegaon Railway Station, Tal. Maval, Dist. Pune - 410 507.

Ph. : 020 - 27400802, 3, 4, 8, Website : dypatilef.com, dypatilcoei.com, E-mail : principal@dypatilef.com, info@dypatilef.com

**IQAC Meeting**

- **Meeting Number** - 01
- **Date of Meeting** – 20<sup>th</sup> August 2021
- **Time of Meeting** – 12.45 pm to 1.30 pm
- **Venue of Meeting** – Principal Office.
- **Agenda of Meeting** –
  1. SPPU End-Sem Examination
  2. Practical Examination
  3. Oral/ Project Examination

**Call to Order**

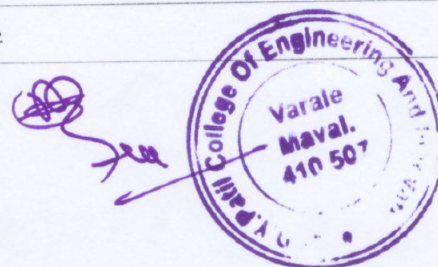
An IQAC Staff Meeting was held on 20th August 2021 in the Principal Office. It began at 12.45 pm and was presided over by Dr. Sunil Ingole. The meeting continued for 45 minutes.

**Minutes of Meeting**

1. Faculty members were informed that the SPPU End-Semester Examination dates.
2. It was informed to faculty members that Submissions will be accepted during the practical sessions.
3. It has been planned to hold the oral and Project Examination.
4. It was decided in the meeting that a guidelines related to the examination should be given to the students in class only.

**Action Take Report (ATR) of Minutes of Meeting held on 11<sup>th</sup> May 2021**

1	Examine the present online course schedule and evaluate its efficacy. Discussed regarding the difficulties and suggestions that teachers and students have for online courses. Investigate scheduling strategies to enhance online learning results and student engagement. Discussed on the technology and resources those are available for online courses.
	<b><u>Action Taken – Noted by all members.</u></b>





Dr. D. Y. Patil Educational Federation's  
**Dr. D. Y. Patil College of Engineering & Innovation**  
Approved by AICTE, Affiliated to SPPU Pune

Sr. No. 27/1/A/2C, Varale Campus, Near Talegaon Railway Station, Tal. Maval, Dist. Pune - 410 507.

Ph. : 020 - 27400802, 3, 4, 8, Website : dypatilef.com, dypatilcoei.com, E-mail : principal@dypatilef.com, info@dypatilef.com

5. For the new academic session, the following IQAC plans were proposed and discussed:
  - a) Curriculum Enhancement: The IQAC will collaborate with academic departments to review and update the curriculum to ensure its relevance and effectiveness in the online learning environment.
  - b) Online Learning Platforms: Exploring and adopting innovative online learning platforms to enhance the learning experience and engagement of students.
  - c) Student Engagement and Feedback: The IQAC will implement strategies to improve student engagement in online classes and gather feedback regularly to identify areas for improvement.
6. It was informed to team members please come prepared to actively participate in the discussion and contribute your ideas for more productive working.

**Action Take Report (ATR) of Minutes of Meeting held on 24<sup>th</sup> April 2020**

1	Term Work Criteria: Review the existing term work criteria and assessment methods. Discuss any necessary revisions or updates to improve the assessment process. Address concerns or suggestions raised by faculty or students regarding the current term work criteria.
	<b><u>Action Taken – Noted by all Faculties.</u></b>
2	Review the current online class schedule and assess its effectiveness. Discuss the challenges and feedback received from faculty and students regarding online classes. Explore options to optimize the online class schedule to improve student engagement and learning outcomes. Discuss the availability of resources and technology required for online classes
	<b><u>Action Taken – Provided solutions are noted by all Faculties.</u></b>





Dr. D. Y. PATIL  
EDUCATIONAL FEDERATION

Dr. D. Y. Patil Educational Federation's  
**Dr. D. Y. Patil College of Engineering & Innovation**  
Approved by AICTE, Affiliated to SPPU Pune

Sr. No. 27/1/A/2C, Varale Campus, Near Talegaon Railway Station, Tal. Maval, Dist. Pune - 410 507.

Ph. : 020 - 27400802, 3, 4, 8, Website : dypatilef.com, dypatilcoei.com, E-mail : principal@dypatilef.com, info@dypatilef.com

**Meeting Attended by-**

Sr.No.	Faculty/ Staff Name	Signature
1	Dr. Suresh Mali	
2	Mr. Ravindra Daspute	
3	Mr. Ashutosh Chandgude	
4	Mr. Rahul Ambre	
5	Mr. Sanket Sadanand Chikshe	
6	Ms. Dipali Sanap	
7	Ms. Debashree Majumder	
8	Ms. Ahilya Narsale	

Mr. Ravindra Daspute  
Head, IQAC & Mechanical Engineering



Dr. Suresh Mali  
Principal, DYPCOEI