

IQAC NAAC MINUTES OF MEETING

- **Date of Meeting** – 17th December 2022
- **Time of Meeting** – 12:00 pm to 1:30 pm (1hr 30 mins)
- **Venue of Meeting** – Online (Zoom Platform).
- **Agenda of Meeting** –1) Overall NAAC Preparation Status
2) Criteria 1 to 7 Discussions
3) Discussion on Pending Criteria Data
4) Additional Activities to support NAAC Preparation

Minutes of Meeting-01

Date:17/12/2022

A Meeting of IQAC along with the fortnight meeting of all the Heads of the Department and NAAC Criteria Heads was conducted under the chairmanship of Hon'ble President Dr. Sushat Patil sir by the undersigned on Saturday, 17th December 2022 at 12:00 pm. Following IQAC members and HoDs and staff were present in the Zoom Online Meeting.

1. Dr. Sushat Patil, Hon'ble President, DYPEF
2. Adv. Mrs. Anuja Patil, Hon'ble Secretary, DYPEF
3. Dr. S. N. Mali (Principal, DYP COEI)
4. Dr. Alpana Adsul (Head, Department of Computer Engineering & Criteria 5)
5. Prof. Ravindra Daspute (Head Department of Mechanical & Criteria 2)
6. Prof. Yogesh Nagvekar (Head. Department of Civil Engineering & Criteria 3)
7. Dr. Deepali Sale (Head, Criteria 3)
8. Prof. Laxmikant Malphedwar (Head, Criteria 4)
9. Prof. Ashutosh Chandgude (Head, Criteria 1)
10. Dr. Latika Desai (Head, Dept. of Artificial Intelligence & Data Science & Criteria 6)
11. Prof. Dipannita Mondal (Head, Dept. of First Year Engg, IQAC & NAAC Coordinator)
12. Prof. Sherin Kurian (Head, Criteria 7)

Minutes of Meeting

1. The meeting started with brief presentation of **Dr. Suresh Mali, Principal, DYP COEI** consisting of NAAC Criteria's, their weightage as per the new NAAC policies. He explained about reduction of number of metrics from 93 to 55 within 7 key indicators. He also talked about the qualitative and quantitative metrics with weightage of 38% & 62% respectively. There are 34 quantitative and 21 qualitative metrics across 7 KIs. He mentioned the responsible faculty as coordinator for each of the criteria.



2. **Mr. Yogesh Nagvekar**, Head, **Criteria-3** & Head, Department of Civil Engineering gave presentation about **Criteria-3**. He explained about 3 qualitative and 6 quantitative metrics associated with Criteria called Research, Innovations & Extensions. 70% of data collection has already been completed by the Criteria head. **The 30% remaining data needs collection of**
 - I. Students sponsored projects to be converted to received funds from industry
 - II. NSS data
 - III. Few publications, Books, Book chapter.
3. **Mr. Ravindra Daspute**, Head **Criteria-2** & Head, Department of Mechanical Engineering gave presentation of **Criteria-2**. He explained 3 qualitative and 7 quantitative metrics of this criteria called Teaching, Learning and Evaluation. The data related to student admission, reserved category admission, student satisfaction survey data has already been completed 100%. **The data to be completed in this process is as follows:**
 - I. Teacher profile for last 5 years.
 - II. Evaluation process and reforms.
 - III. Student performance.
4. **Mr. Laxmikanth Malphedwar**, Head **Criteria-4** explained the criteria related to Infrastructure and Learning Resources. He explained 3 qualitative and 3 quantitative metrics of this criteria. The infrastructure shown for AICTE which is to be shown to the NAAC is already been prepared. The data to be collected related to budget and its utilization must be formulated by applying reverse engineering. **Library resources and E-journals along with reference books purchased must be added. IT infrastructure with computer network diagram is to be created. Overall preparation is 60%.**
5. **Prof (Dr.) Alpana Adsul**, Head, Department of Computer Engineering and Head, **Criteria-5** presented Criteria No 5, Students Support and Progression. She explained 1 qualitative and 8 quantitative metrics of this criteria. Students support percentage students benefited by scholarship, capacity building and skill enhancement initiatives are 100% completed. **The redressal mechanism, student placement, student participation in various activities and alumni engagement data are 60% completed. The data that needs to be completed consists of:**
 - I. Percentage of students benefited in competitive exams.
 - II. Minutes of meeting of redressal cells.
 - III. Student participation in various activities last 5 years.
 - IV. Sports and Cultural activities.





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6. **Prof. (Dr.) Latika Desai**, Head, **Criteria-6** and Head, Department of AI & DS presented **Criteria-6** related to Governance, Leadership and Management. She explained 5 qualitative and 4 quantitative metrics related to this criterion. The qualitative metrics needs descriptive explanation about formation of mission and vision of institute, strategy development and deployment, faculty empowerment strategy, etc. **Quantitative metrics required faculty data related data of FDP, E-governance initiatives and IQAC systems. Overall completion of data in this criterion is 50%.**

7. Because **Mr. Ashutosh Chandgude**, Head, **Criteria-1** was travelling and could not get internet range **Dr. Suresh Mali** gave the presentation related to Curriculum aspects. He explained about 3 qualitative and 2 quantitative metrics related to this criterion. 75% of this criterion and its associated data has been completed. The data associated with add on certificates, VAP have been given by the departments. Also, the percentage of students who have completed field visit, internship for last 5 years have been completed. **However, data associated with feedback by various stakeholders such students, teachers, employers yet to be formulated.**

8. **Miss. Sherin Kurian**, Head, **Criteria-7** & **Mrs. Dipannita Mondal**, Head Department of First Year Engineering gave presentation related to Innovation and Best Practices. After primary explanation by Sherin Kurian, Dipannita Mondal threw light on various aspects of this criteria. She gave explanation about 4 qualitative and 2 quantitative metrics of this criteria. **The data related to best practices, best innovative practices is to be discussed in various brain storming session within faculties and to be formulated. Similarly, institution distinctiveness must be elaborated after the suggestion from faculties and Heads of the Department. The Hon'ble President, Dr. Sushant Patil**, sir also encouraged the members by giving support which are important for NAAC.

- I. **Alternative source of energy – Solar energy.**
- II. **Water Conservation.**
- III. **Green Campus Initiative.**
- IV. **Barrier Free environment.**

He also gave direction to complete green/ environment audit/ Energy audit and campus environment promotion activities.

9. This is **Mrs. Dipannita Mondal**, Head of Dept. of FE, IQAC and NAAC Coordinator gave overall picture of NAAC preparation, the best practices, and the activities to be completed within time frame to submit self-study report to NAAC

10. Finally **Dr. Suresh Mali**, Principal, mentioned about various best practices which we are carrying out for e.g. **Consistent official meeting with President Sir, Principal and other heads of department along with agenda and action taken report.** He also strongly mentioned about



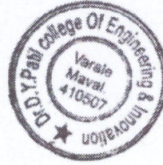


frequent meeting conducted by Principal along with various heads of department every week undertaking the minutes of meeting and action taken report along with agenda.

11. Before the meeting ends, **Hon'ble President, Dr. Sushant Patil** Sir specifically appreciated the progress of NAAC work by the team DYP COEI. He also mentioned that similar meetings need to be conducted to speed up the NAAC preparation after every fortnight

The meeting ended with the vote of thanks by IQAC and NAAC Coordinator **Mrs. Dipannita Mondal**.

Mrs. Dipannita Mondal
NAAC Coordinator



DR. SURESH MALI
PRINCIPAL

