

Dr. D. Y. PATIL
EDUCATIONAL FEDERATION
Varale Campus

Dr. D. Y. Patil Educational Federation's

Dr. D. Y. PATIL COLLEGE OF ENGINEERING & INNOVATION

Survey No. 27/A/1/2C, Village Varale, Near Talegaon Railway Station,

Tal. Maval, Dist. Pune 410 507, Ph.No. 020 48522561

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IQAC Meeting

- **Meeting Number - 01**
- **Date of Meeting – 10th March 2022**
- **Time of Meeting – 10.30 am to 11.15 am**
- **Venue of Meeting – HoD Cabin**
- **Agenda of Meeting –**
 1. **Welcome and Introduction**
 2. **Team Formation for IQAC**

Call to Order

An IQAC Staff Meeting for the FE Department was held on 10th March 2022 in the FE HOD Cabin. It began at 10.30 am and was presided over by Prof. Dipannita Mondal, HOD, First Year Engineering. The meeting continued for 45 minutes.

Minutes of Meeting

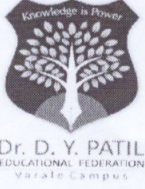
1. Welcome and Introduction:

Prof. Dipannita Mondal, HOD, First Year Engineering the chairperson of the IQAC welcomed all attendees and expressed gratitude for their presence.

2. Team Formation for IQAC:

1. Prof. Dipannita Mondal, the chairperson of the IQAC gave a quick summary of the IQAC's goals, duties, and obligations within the organization. Each team member is given a specific role and some duties to do.
2. Review the results and accomplishments of the preceding team's IQAC efforts.
3. Present the upcoming plans and objectives of IQAC, including new initiatives or projects in the pipeline.





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4. Encourage attendees to provide feedback and suggestions for improving the functioning of IQAC.
5. Members of the team were asked to come prepared to actively participate in the conversation and provide their thoughts and knowledge to help the IQAC operate and develop the team. Your participation in this meeting and comments are essential to its success.

Action Take Report (ATR) of Minutes of Meeting held on 20th August 2021

1	Faculty members were informed that the SPPU End-Semester Examination dates. It was informed to faculty members that Submissions will be accepted during the practical sessions.
	<u>Action Taken – Noted by all members.</u>

Meeting Attended by-

Sr.No.	Name of Staff	Signature
1	Ms. Dipannita Mondal	
2	Dr. Kavita Shinde	
3	Ms. Ahilya Narsale	
4	Mrs. Sheetal Hotkar	
5	Ms.. Sherin Kurian	

Ms. Dipannita. D. Mondal
Head, First Year Engineering

Dr. Suresh N. Mali
Principal, DYPCOEI

