



**Dr. D. Y. Patil Educational Federation's
Dr. D. Y. Patil College of Engineering & Innovation
Approved by AICTE, Affiliated to SPPU Pune**

Sr. No. 27/1/A/2C, Varale Campus, Near Talegaon Railway Station, Tal. Maval, Dist. Pune - 410 507.

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IQAC Meeting

- **Meeting Number - 01**
- **Date of Meeting – 1st July 2020**
- **Time of Meeting – 10.45 am to 11.30 am**
- **Venue of Meeting – On Zoom Platform**
- **Agenda of Meeting –**
 1. **Welcome and Introduction to the New Academic Session**
 2. **Review of Online Classes Productivity**
 3. **Review of Previous Year's IQAC Initiatives and discussion on IQAC Plans for the New Academic Session**

Call to Order

An IQAC Staff Meeting for the FE Department was held on began at 10.45 am and was presided over by Dr. Sunil Ingole, 1st July 2020 in the online mode using zoom platform. The meeting continued for 45 minutes.

Minutes of Meeting

1. Welcome and Introduction to the New Academic Session:
2. The IQAC Coordinator welcomed all attendees to the first IQAC meeting of the new academic session and highlighted the significance of the IQAC's role in ensuring quality education, especially during the online mode of learning due to the pandemic.
3. Review of Online Classes Productivity. All faculties discussed the challenges faced by both faculty and students and the strategies they adopted to overcome them. The IQAC Coordinator appreciated the efforts made by faculty members in maintaining academic continuity and encouraged them to continue refining their online teaching methods.





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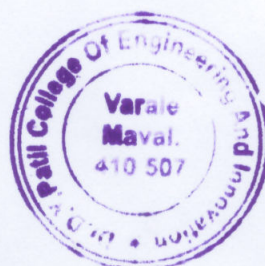
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4. Review of Previous Year's IQAC Initiatives and Discussion on IQAC Plans for the New Academic Session
5. For the new academic session, the following IQAC plans were proposed and discussed:
 - a) Curriculum Enhancement: The IQAC will collaborate with academic departments to review and update the curriculum to ensure its relevance and effectiveness in the online learning environment.
 - b) Online Learning Platforms: Exploring and adopting innovative online learning platforms to enhance the learning experience and engagement of students.
 - c) Student Engagement and Feedback: The IQAC will implement strategies to improve student engagement in online classes and gather feedback regularly to identify areas for improvement.
6. It was informed to team members please come prepared to actively participate in the discussion and contribute your ideas for more productive working.

Action Take Report (ATR) of Minutes of Meeting held on 24th April 2020

1	Term Work Criteria: Review the existing term work criteria and assessment methods. Discuss any necessary revisions or updates to improve the assessment process. Address concerns or suggestions raised by faculty or students regarding the current term work criteria.
	<u>Action Taken – Noted by all Faculties.</u>
<u>2</u>	Review the current online class schedule and assess its effectiveness. Discuss the challenges and feedback received from faculty and students regarding online classes. Explore options to optimize the online class schedule to improve student engagement and learning outcomes. Discuss the availability of resources and technology required for online classes
	<u>Action Taken – Provided solutions are noted by all Faculties.</u>





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Meeting Attended by-

Sr.No.	Faculty/ Staff Name	Signature
1	Dr. T.J.Parvat	
2	Mr. Ravindra Daspute	
3	Mr. Ashutosh Chandgude	
4	Mr. Rahul Ambre	
5	Mr. Sanket Sadanand Chikshe	
6	Ms. Dipali Sanap	
7	Ms. Debashree Majumder	
8	Ms. Ahilya Narsale	

Mr. Ravindra Daspute

Head, IQAC & Mechanical Engineering



Dr. T.J.Parvat

Principal, DYPCOEI